**CLLAS Faculty Research Application Questions**

Please find below all the questions from the full Faculty Research Seed Grant application. This document should be intended for preparation purposes only and should not be submitted. When you're ready, you can fill out the online application form by clicking this link: <https://oregon.qualtrics.com/jfe/form/SV_5tf6pH8bxt4xYW2>

1. First and Last Name
2. Title
3. Department
4. Email Address
5. What are your pronouns?
6. Project Title
7. How much funding are you requesting? ($5,000 Max)
8. **Briefly** explain how the requested funds will build on work already begun or how you plan to use this grant to leverage future resources.
9. Will you be working with any additional researchers or community partners for this project? If so, who will they be?
10. Please provide a list of the cities and countries your research encompasses:
**Example:** *Eugene, Oregon; Tulum, Mexico; Pará, Brazil*
11. **Project Description** (1000 words or less)

In 1000 words or less, please explain the significance of your research project, key activities that will take place with an estimated timeline, and how this project contributes to the CLLAS mission. **A strong proposal should include the following information:**

- A compelling project description that emphasizes the significance of your research
- Key activities that will take place to gather research
- Project timeline for activities proposed
- The anticipated impact/outcomes of this research project
- How the proposed project contributed to the CLLAS mission

In this section, you will be asked to upload a PDF document containing your Project Description.

1. **Statement of Qualifications and CV/Resume**
A document that includes a Statement of Qualifications **and** your CV/Resume. Your statement should be concise, highlighting your relevant qualifications, expertise, and ability to execute the proposed research project. Statements must not be longer than one page, and CVs/resumes must not be longer than two pages.

In this section, you will be asked to upload a document containing your Statement of Qualifications and CV/Resume in PDF format.

1. **Project Budget**
Please provide a detailed project budget that outlines how the CLLAS grant will be utilized, any additional funding sources that have been secured, and any remaining funding gaps (if applicable). *\*Please note that this grant does not cover equipment needs such as digital cameras or laptops. Applicants are discouraged from using CLLAS funds to pay non-UO personnel or researchers.\**

Please see our [**CLLAS Grant Budget Template**](https://cllas.uoregon.edu/wp-content/uploads/2023/11/CLLAS_Grant-Budget-Template.docx)for optional guidance.

In this section, you will be asked to upload a document containing your Project Budget in PDF format.

1. **Endorsement Letter**
A concise letter from your unit head that demonstrates support for this project.

In this section, you will be asked to upload your letter of endorsement in PDF format.
2. **Terms of Agreement**
If awarded a grant from CLLAS, the grantee will:
- Expend the funds as stated in the project budget
- Provide a brief research presentation during the 2024-2025 academic year
- Provide a brief research article for CLLAS newsletters and social media
- Report any additional grant funds that are received for this research project
- Share news of awards and publications resulting from CLLAS-funded research