**CLLAS Grant Budget Template**

*Please find below a budget template that you can use as a guide when preparing your CLLAS grant application. Feel free to download and customize this template to suit your project's specific needs and expenses.*

**Name:**

**Project Title:**

**Grant Request Budget:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item**  | **Justification/Notes** | **Unitary Cost** | **Total** |
| *Ex: Lodging* | *Hotel in Tulum, Mexico* | *$100 per night x 5* | *$500* |
| *Ex: Plane Tickets*  | *From Eugene to L.A.**From L.A. to MX**From MX back to L.A.**From L.A. back to Eugene* | *$300**$500**$500**$300* | *$1600* |
| *Ex: Transportation* | Taxi costs  | $50 per day x 5 | $250 |
| *Ex: Gift cards*  | To thank interview participants for their time | $50 per gift card x 12 | $600 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total Requested** |  |  | $2950 |

***Will this grant completely fund your research?*** *Y/N*

***If not, please briefly explain:***

**Other Funding Sources (if appliable):**

|  |  |  |
| --- | --- | --- |
| **Item**  | **Justification/Notes** | **Total** |
| *Ex: Jordan Schnitzer Museum of Art* | *Grant for museum & conference costs* | *$500* |
|  |  |  |
|  |  |  |
| **Total** |  | $800 |

**Additional Notes (Optional):**

*Anything else to note about your budget, current funding sources, or funding gaps for this project? Please use the space to let us know!*