

## FRAMEWORK FOR BASIC GRANTWRITING IN HUMANITIES, SOCIAL SCIENCES, POLICY STUDIES

1. Clearly state your primary problem or question in the first paragraph of the proposal. You should be able to do it in one sentence, two sentences maximum.
2. Clearly state why it is important. What new knowledge and applied or policy implications can be expected from your research?
3. State the primary methods you will use to gather information, and how these methods will generate the specific information needed to answer your primary question or questions.
4. State clearly how your research question and expected findings relate to what others have done before. Are you adding to existing research and exploring it in new ways? Are you pioneering a new idea? How is your study in conversation with other research? (in dialogue with scholarly literature--limited in internal grants).
5. Timeline of specific activities: What will you do, when, where, and with whom?
6. What previous experiences, skills, courses do you have that have prepared you for your project? Do you speak the language, if one is needed? Have you conducted previous research or made contact or worked with people you need to interact with? Have you completed pilot work? Have you taken classes in methods that are important to mention?
7. Budget. Items to consider: Plane fares, taxis, room and board, equipment, etc.